Transdev Queensland - Lost Property Privacy and Retention Notice

Retention of Lost Property

Transdev Queensland will retain lost property for a period of 30 days with the exception of items listed below which will be disposed of immediately in accordance with company policy.

1. Prohibited Items such as:
   - explosives and firearms;
   - controlled or prohibited weapons;
   - illicit and illegal drugs; and
   - any article prescribed by a regulation to be a prohibited item.

2. Dangerous Goods such as:
   - solvents and solvent based paints;
   - pesticides;
   - fuel; and
   - biological wastes.

3. Hazardous Goods such as:
   - Syringes;
   - Items tarnished with excretory product; and
   - Animal products such as dog blankets.

4. Foodstuffs.

5. Any item that can affect the health, safety or well-being of a Transdev Queensland worker by being stored, such as items emitting unpleasant odours may be disposed of or destroyed at the sole discretion of Transdev Queensland prior to 30 days of storage.

The above list is not exhaustive or exclusive. The retention of individual items of Lost Property is at the sole discretion of Transdev Queensland. Lost property that has been established as being stolen or otherwise unlawfully obtained shall be immediately forwarded to the nearest Police station.

Privacy Statement

Transdev Queensland collects personal information relating to the owners of lost property and also records personal information of those collecting lost property for the sole purpose of identifying the rightful owner of the property and ensuring that where possible, the lost items are returned to the rightful owner.

Personal information collected will only be disclosed to relevant staff involved with the collection, retention and return of lost property within Transdev Queensland or any related entity that is directly involved with the lost property process. Transdev Queensland may disclose personal information collected to relevant authorities if there is reason to suspect that unlawful activity has been, is being or may be engaged in.

All personal information relating to the collection, retention and return of lost property will remain confidential and will not be disclosed to any other party without the express consent of the property owner or as detailed above.

This policy statement will be reviewed as required by changes in legislation or when company operations require a review.